

ER 64-3290/1

12 MAY 1964

MEMORANDUM FOR: Deputy Director for Intelligence  
Deputy Director for Plans  
Deputy Director for Science & Technology  
Deputy Director for Support  
General Counsel  
Inspector General

SUBJECT : Reduction of Security Violations

1. At a meeting of the Senior Staff recently it was pointed out that there has been a sharp increase in the number of security violations since the move to the Langley building. In 1962 the number of security violations increased to [ ] increase over the previous year. In 1963 the number grew to [ ]

2. Obviously, an intelligence organization must function in accordance with strict security standards. I therefore request an immediate and concerted effort to reduce these numbers of security violations.

3. Security is a basic command and supervisory responsibility, and I ask that each of you work closely with supervisors to reduce the number of security violations. The most obvious need is for closer supervision of the after-hours security checks and improving the security consciousness of our employees.

4. Please call upon the Office of Security for whatever assistance you will need.

(Signed) Marshall S. Carter

Marshall S. Carter  
Lieutenant General, USA  
Deputy Director

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